

**TOWN OF SOMERS
BOARD OF FINANCE
P.O. BOX 308
SOMERS, CT 06071**

**BOARD OF FINANCE MINUTES
SPECIAL MEETING
JULY 29, 2010
TOWN HALL CONFERENCE ROOM – 7:00 pm**

I. CALL TO ORDER:

Steve Krasinski called the regular meeting of the Board of Finance to order at 7:01 pm. Members George Warner, Thomas Mazzoli, and Michael Parker were present and constituted a quorum. Also present from the Selectman's office: Lisa Pellegrini and Joe Tolisano, and Town CFO, Kim Marcotte. Fire Chief, Ed Pagani, and Bill Boutwell and Tim Potrikus, from the Board of Education, and Jim Botellio, Chairman, WPCA, were also in attendance.

II. BOARD OF EDUCATION UPDATE:

Mr. Potrikus asked the members to address the expected \$125,000 restoration in the BOE 2010-2011 budget. Mr. Krasinski responded that he was not aware of any change to that decision, and that a separate meeting would be necessary. Mr. Parker stated that the BOF's initial decision to cut the BOE budget (\$125,000) was based on bad data, and that the BOF has an obligation to restore those funds from either CIP or the State. Mr. Krasinski suggested a special meeting for Monday, August 2, 2010 at 7:00 pm to discuss the BOE restoration of funds. He also requested the BOE submit their CIP list.

III. SELECTMAN UPDATE:

a. Sunset Drive– TCP Well Water Remediation

Ms. Pellegrini told members that the State has released \$241,000 to the Town for this project.

b. STEAP Grant Applications

Ms. Pellegrini stated that the Town has applied for \$500,000 STEAP Grant for 2010/2011. The application included projects for Senior Center improvements and paving, Town Center sidewalks and a splash park at Field Road.

The tennis and basketball court repair/reconstruction at Field Road is ongoing utilizing the 2009/2010 STEAP grant funds.

c. WPCA Fees

Ms. Pellegrini informed the BOF that the revised fee schedule will be effective August 1, 2010.

d. CIP List

Ms. Pellegrini distributed copies of her memo to the BOF, dated 7/29/2010 in which she outlined urgent CIP needs and requested the BOF address at this meeting. Her list was composed of the following:

- Town Hall Servers and Computers
- New Ambulance

- Work on State Police Building
- Town Hall Phone System
- School Technology Funding

Ms. Pellegrini stated that Town Computers and the ambulance are the most critical items on her list.

Mr. Warner questioned the \$205,000 estimate for the ambulance as higher than had been quoted to the BOF at an earlier meeting. The \$205,000 price includes 2 power stretchers, a stair lift, radios and would include a 5 year maintenance plan. Also the ambulance is not a prior year demo as previously discussed and would have the new emissions control package.

Mr. Tolisano addressed the Town's computer system needs. The current server needs replacement and PC's throughout the Town Hall are antiquated and experiencing numerous hardware and software problems.

Mr. Parker asked for information on the cost of actually running the ambulance. He felt revenue projection and data on costs would be helpful to the BOF. Chief Pagani estimated the cost to be \$500.00 - \$550.00 per run.

IV. MINUTES APPROVAL:

- February 22, 2010 Regular Meeting
- March 22, 2010 Special Meeting
- March 22, 2010 Regular Meeting
- April 6, 2010 Special Meeting
- April 12, 2010 Special Meeting
- April 26, 2010 Regular Meeting
- May 5, 2010 Special Meeting

Mr. Krasinski stated that due to the number of Minutes which need to be addressed, they should table this for this evening. Members should read all Minutes and plan on voting on them at the next meeting.

The Board members agreed to review and discuss these Minutes at the next Regular Board of Finance meeting.

V. BILLS, TRANSFERS AND APPROPRIATIONS:

Ms. Marcotte distributed copies of an Appropriation/Transfer Request form, in the amount of \$214,264.63, with corresponding backup to clear various account balances at the end of the 2010 fiscal year.

A motion was made by Mr. Warner to approve the transfers as presented; seconded by Mr. Mazzoli, and unanimously voted as approved.

Ms. Marcotte distributed copies of an Appropriation/Transfer Request form, from the WPCA in the amount of \$800.00. She explained this was to reverse a 2/22/2010 transfer. Transfer from Construction Services to Engineering Consultant.

A motion was made by Mr. Mazzoli to approve the above transfer; seconded by Mr. Warner, and unanimously voted as approved.

Ms. Marcotte distributed copies of an Appropriation/Transfer Request form, from the Fire Department in the amount of \$59,000.00 for replacement of fire hoses. Transfer: \$37,000.00 from Pension Plan and \$22,000.00 from Police Part Time accounts, to Capital Equipment Transfer account.

Mr. Krasinski stated that this request (new fire hoses) should be a CIP request and considered a 2011 CIP project, rather than transferring money from the General Fund. Mr. Warner agreed that this is a CIP item.

Mr. Krasinski then asked members for a motion.

A motion was made by Mr. Mazzoli to approve the above transfer; seconded by Mr. Parker. In the vote that followed, Messrs. Mazzoli, Parker, and Warner voted to approve; Mr. Krasinski voted as opposed. The motion was passed.

Ms. Marcotte distributed copies of a FY2011 Appropriation/Transfer Request form, for the Sunset Drive project. This includes the State Grant released by the Bond Commission in the amount of \$241,293.00. Ms. Pellegrini pointed out that additional costs listed (\$12,000) are for Legal costs and Hydrants were included in the original Grant application but are not eligible for reimbursement. Transfer: \$12,000.00 from Fire Protection account, to WPCA account.

A motion was made by Mr. Mazzoli to approve the transfer of \$241,930; seconded by Mr. Parker, and unanimously voted as approved.

Ms. Marcotte distributed copies of a FY2011 Appropriation/Transfer Request form, from the Fire Department in the amount of \$9,583.99. She explained this as a donation from the Somers Volunteer Fire Dept. Association for the purchase of a rescue boat.

A motion was made by Mr. Warner to approve the above transfer; seconded by Mr. Mazzoli, and unanimously voted as approved.

VI. CORRESPONDENCE:

None.

VII. OTHER:

Mr. Krasinski reminded members of the Special meeting to take place on Monday, August 2, 2010 at 7:00 pm. He added that this meeting will address the following two items:

- Restoration \$167,000 – BOE/BOS
- 2010 – 2011 CIP projects (up to \$208,000)

VIII. ADJOURNMENT:

A motion was then made by Mr. Warner to adjourn the June 29, 2010, Board of Finance Special meeting at 8:26 pm; seconded by Mr. Mazzoli, and unanimously voted as approved.

Respectfully submitted,

Kimberly E. Dombek, Recording Secretary

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING.